Lancashire Learning Disability Partnership Board

Keeping Safe Sub Group

1.30 – 4pm County Hall A05

Notes

25 October 2016

What did we talk about?

1. Welcome, Introductions, Opening Round and Apologies

Stephen chaired the meeting.
We introduced ourselves and told the group something good and something challenging about our role or job.
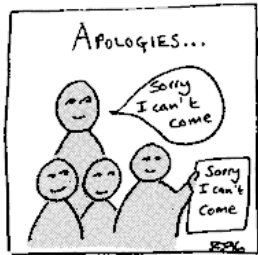
People who came:
Jane Anderson, SAIL & REACT
Ellen Smith, Lancashire County Council
Lee Scott, SAIL & REACT
Stuart Rutlidge, Lancashire Constabulary
Amanda Topps, Lancashire County Council

James Hughes, React
Stephen Haywood, React
Russell Wilkinson, East Lancashire People First
Randip Bhogal, Adult Safeguarding Team, Lancashire County Council joined the meeting at 2.45pm

Apologies

Mike Holt, DENW and React
John McBeth, Pendle Care and Support

3. Reviewing the Actions from our last meeting

Action: Amanda to continue to try to get a member of the Safeguarding team to come to a future Keeping Safe meeting.

Randip Bhogal attended our meeting today.

Action: Ellen and Amanda to ask Business Intelligence and the Safeguarding Team to answer the questions.

Answers received were shared in the meeting today and Randip was able to fill in the gaps. See below.

Action: Amanda to continue to speak to Anita Lindon (LCC Mental Capacity Act and DOLS Lead) to plan the workshops.

Amanda is waiting for Anita to return from leave.

Action: Ellen to ask Amanda if she could draft a letter to be sent to the leading supermarkets asking them to support Safety in Town.

The SIT group have already composed a letter to go to corporations. Amanda will send this letter around the SIT provider group and SIT group.

Action: Get an update on the Hate Crime Strategy

This is going to Cabinet later in the year so there are no updates at the moment.

There is a national hate crime strategy. See the link below:
https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/543679/Action_Against_Hate_-_UK_Government_s_Plan_to_Tackle_Hate_Crime_2016.pdf

Action: Ask Amanda if self-advocates can attend the group.

Amanda has not attended a Hate Crime Strategic Group meeting to ask this yet.

4. Action Planning

We talked about updates and thinking about the themes for meetings and actions the group needs to take. We looked at the Action Plan.

We discussed the actions the group needs to focus on and said why.

We said these things need actions:

- Hate Crime because of the rise in hate incidents and crime since the Brexit vote. Lancashire police are doing a piece of work on 3rd party reporting centres. Numbers are going up of reported hate crimes in Lancashire.

Action:
3rd Party reporting centres: Where are they across Lancashire?
Stuart to put together list for our next meeting. List to be shared with Lancashire Autism and Learning Disability boards.

- Safeguarding alerts - all partners need to know how to report safe guarding including Lancashire County Council staff at all levels. We need to talk about safeguarding and raising awareness with self advocates, family carers and supporters.

Action: Question for Stuart:
How do you become a 3rd party reporting centre?

- Mental Capacity and Deprivation of Liberty Safeguards again because self advocates are not always aware of their rights and the legal language is difficult.

Action: Invite Anita to next Keeping Safe meeting on 10th January 2017 to discuss workshops in mental capacity and safeguarding

- There has been no update of when the annual self-assessment framework will be out. The last one was in 2014. When the new one comes out we will need to work on some actions so we will add them to our action plan then.

Action: Ellen to ask for an update from Janice Wycherley.

- There has been a gap in our action plan about the Criminal Justice System (CJS). It might be worth seeing if we can work with the Autism Sub Group on the CJS.

Action: Amanda to pull together some easy read information on criminal justice for our next meeting.

Action: Ellen to ask the Autism Board's Sub group to share any information the Keeping Safe group will find helpful.

- We feel there is a role for education and information sharing about the above particularly with self advocates but also with stakeholders.

5. Safeguarding Easy Read Information

Randip Bhogal from the Adults Safeguarding Team joined us for our discussion.

The questions we had about the safeguarding data from our last meeting are with their answers below in red from Ben Ashe from Business Intelligence Unit and in blue from Randip Bhogal from Adult Safeguarding Team:

- For the referral source, what does 'other' mean? This is the second largest referral source.

  Ben said his just seems to be a category that they can choose if they don't think any of the others fit.

  Randip said other includes external providers which explains why is it so large.

- Is the total number of alerts received only counting those which were classed as being a potential safeguarding? What about other queries/concerns that came through but that weren't classed as a potential safeguarding alert and therefore didn't go forwards as an alert? The feeling from the provider who were at the meeting were that the number of alerts seemed low.

  Ben said this is the total number of safeguarding alerts. Since we no longer have a set primary client category and this can change over time it may be that on the date of the safeguarding alert they didn't have anything recorded and so it may be that we aren't attributing enough to of the alerts to learning disability. Overall Ben

suspects that we are over recording alerts as some workers have a habit of putting an alert on more than once.

- What do the different outcomes mean, e.g. outcome unsubstantiated, outcome partially unsubstantiated, outcome inconclusive?
Charlotte Hammond answered this at the Partnership Board and said that:
Unsubstantiated meant that there is not enough information available to prove the incident happened.
Partially unsubstantiated meant that it can be proved that some of the incident happened but cannot prove if all of it happened
Inconclusive means that the people making the decision are not sure if the incident happened.

- Why are some referral sources 'unrecorded'?
Ben's initial thought was that it had not been recorded but it looks as though this may be an issue with one of the fields in the data warehouse as the few that he has checked have been answered on LAS.

- Does 'Social Care Staff' mean both Social Workers and Care/Support Staff or is it just one or the other of these two groups?
Ben said that this is a field on the strategy meeting form that follows the source of referral seemingly to allow to elaborate when they choose Social Care Staff as the source. Wendy Singleton may be able to help or Randip may have permissions that allow him to see if there is a picklist and if so what options are available.
Randip said that 'Social care staff' is anyone working for the Council.

- For the setting of the alleged abuse, what does 'other' mean and why are some 'unknown'?
  Ben said he suspects because it doesn't fit with any of the other available categories. Randip will probably know more but there is a follow up field which asks who it is funded by. The cases were we have 'not known' matches what has been recorded on the system. Why they choose that needs someone from operational to answer, so again this will be Randip.
  Randip said that the alert is online so someone may choose to not answer that question. It may not be known. Some questions are optional on the on-line referral form.

- Who has responsibility for determining the categories? Ben advised it's probably going to be MASH but if it comes from a recent contact then it might be based on what has been recorded by the customer service advisor or whoever took the contact. The initial categories for inclusion in LAS were agreed at a LAS strategy meeting.
  LAS is the Liquidlogic computer records system used by adult social care staff.
  Randip said that MASH has spreadsheets to help them see where there are repeated incidents either with providers or individuals. RADAR and QUIPs can be used to check this too.

  We cannot easily make amendments to the Liquidlogic computer system. The Department of Health asks local authories for certain information. This means the computer has to be able to collect that information for them.

5. Safeguarding Easy Read Information

We discussed the sort of information self-advocates will need to know about safeguarding; what it is and what happens if you make or are part of a safeguarding alert.

There is a RIPFA easy read information about safeguarding.

Lancashire County Council have an old guide from 2010 which is out of date because of the Care Act.

Action: James to 'google' for any more easy read information about safeguarding.

Randip said that someone would be eligible for a safeguarding referral if they are eligible for care and support. If a person has a long term condition or illness meaning they need support.

The care act brought in some new categories for safeguarding including domestic violence, modern slavery and trafficking. A third party perpetrator and neglect are also included. For example if someone had not been cared for properly and so had got a pressure sore, or if someone has not been supported to get their shopping so they cannot eat properly.

If people make an unwise decision this is not a safeguarding. Randip said that an ordinary social worker would look at this issues. This would be things like a chaotic lifestyle or hoarding.

Randip asked what the group thought of the Pan Lancashire and Cumbria Safeguarding Policies and Procedures online.

The group looked at this on the website at one of their meetings and said it was not easy to use. It also stated that you should check with your local authority what their local policies and procedures are.

We made a start on some ideas. See attached document.

We asked what Self advocates need to know about safeguarding.

We need an Easy read information on how to report safeguarding to include:

- What is safeguarding?
- How to report it?
- How to stay safe?
- Who is eligible?
- Where can you go to report it?
- How do you report a safeguarding?
- What happens next?
- What is mental capacity?
- How long does a safeguarding referral take?
- What help and support will I get?

We thought we could include a glossary of what big words mean.

Randip told us that the Adults Safeguarding Board has a new website. It is not available to the public yet.

Amanda spoke to Laura Nuttall about helping them to make the website accessible and easy to understand.

We think a task group could be set up to include:
Randip Bhogal, James Hughes, Stephen Haywood and Lee Scott, Amanda Topps, Donna Holt (from Business Intelligence Team) and Laura Nuttall (from the Adults Safeguarding Board).

Action: to invite these people to a meeting in December. Randip to suggest some dates when he is free.

Amanda to invite other members to attend.

6. Agenda for next meeting

Easy Read Safeguarding Information

How to work with the Criminal Justice System

7. Any other business

There was no other any other business.

8. Closing Round

Everyone said what they thought about the meeting today:

People valued the good information we shared.
People enjoyed working together and learnt new things.
People enjoyed meeting Randip.

Stephen thanked everyone for coming!

Date of next meeting:

Tuesday 10 January 2017 in County Hall, room **A06 from 1.30-4pm.**