

Keeping Safe Sub Group



Terms of Reference 2015

BIG words



The **Terms of Reference** will tell you how the group will work and who will be its members.



Purpose

The purpose of the Keeping Safe Sub Group is to report to the Lancashire Partnership Board about work which helps people keep safe.

Examples of things the group will look at are safety in town, hate crime, being safe online and safeguarding.



People with a learning disability, their family carers, agencies from the public, private, community and voluntary sectors will work in partnership to help make sure people with a learning disability stay safe.



Responsibilities

The Keeping Safe Sub Group will check on the policies of partner agencies.

It will make recommendations to these agencies for helping to keep people safe.

The group reports to the Lancashire Learning Disability Partnership Board.

It will ensure the involvement of people with learning disabilities and their family carers in initiatives which aim to keep people safe.

It will ask for reports four times a year from the Adults Safeguarding Board.



The Sub Group will monitor and report progress to the Partnership Board on its action plans, contribute to the SAF where the result was red or amber and will link in with the Hate Crime Strategic Group.

It will alert the Partnership Board where progress is not satisfactory.

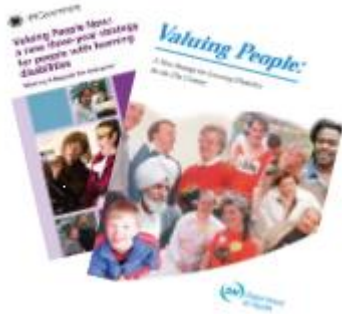


The Keeping Safe Sub Group will -

- Check activity relating to people with learning disabilities in Lancashire to enable people to keep safe.



- Involve local people with learning disabilities, family carers and providers to collect views and experiences.



- Support members of the board to implement the aims and objectives of the Valuing People Now strategy.



- Acknowledge and review where necessary, government reports, relevant research and important publications relating to keeping people safe.

Advise the Board of the situation in Lancashire on the things that reports talk about.



- Support relevant agencies to ensure their services are designed and delivered in a way that keeps people safe; making reasonable adjustments where necessary, for example supporting people to stay safe on-line.



- Outline work plans and actions for its members and other partners, which may require work to be done through time limited task groups.



Membership

The Keeping Safe Sub Group will be made up of representatives from the following:-



- Self-advocates with a learning disability



- Family carers of people with a learning disability including a member of the Profound Intellectual and Multiple Disabilities Group (PIMD) for example the PIMD Champion



- Lancashire County Council for example the Community Engagement Officer



- Representatives from the Provider Network

Representatives from these organisations or groups:



- Community Learning Disability Health Teams in Lancashire (Lancashire Care Foundation Trust)



- SAIL supported by React



- Victims Voice



- NHS England



- Social Care Safeguarding Team

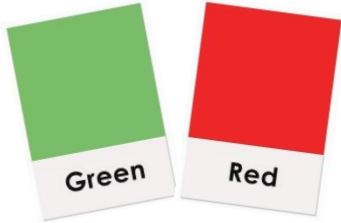


police and communities together

- Lancashire Constabulary



The membership of the group will be reviewed annually.



People with a learning disability and family carers will be supported to take part in meetings as equal members of the group.



Meetings and Administration

Meetings will be run as Positive and Productive meetings and will use red and green cards to support all members to join in.

The Keeping Safe Sub Group will meet every 2 months.



The chair will ensure that the agenda is circulated in at least two weeks in advance of each meeting.



Meeting notes with actions will be sent out within 2 weeks of each meeting.

