



# Keeping Healthy Sub Group



## Terms of Reference 2015

### **BIG words**



The **Terms of Reference** will tell you how the board will work and who will be its members.



### **Purpose**

The purpose of the Keeping Healthy Sub Group is to provide a health focus for the Lancashire Partnership Board.

People with a learning disability, their family carers, agencies from the public, private, community and voluntary sectors will work in partnership to improve the health experiences of people with a learning disability and their family carers in Lancashire.

### **Responsibilities**

The Keeping Healthy Sub Group will seek to influence the policies of partner agencies.

It will make recommendations to these agencies for improvements in health services.





The group reports to the Lancashire Learning Disability Partnership Board.

It will ensure the participation of people with learning disabilities and their family carers in collecting and validating the Self Assessment Framework (SAF) prior to its submission.



The Sub Group will monitor and report progress to the Partnership Board on action plans linked to the SAF where the result was red or amber. It will alert the Partnership Board where progress is not satisfactory.

It will also have representation at the Health and Wellbeing Board via the Partnership Board.

### **The Keeping Healthy Sub Group will -**



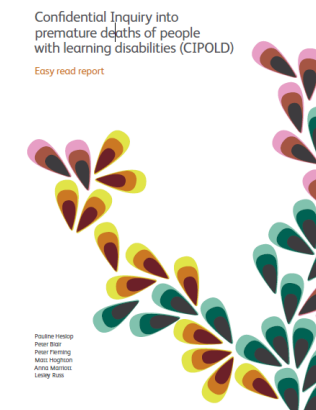
- Provide a forum to steer activity relating to the health needs of people with learning disabilities in Lancashire



- Involve local people with learning disabilities, family carers and providers to collect views and experiences.



- Support members of the board to implement the health aims and objectives of the Valuing People Now strategy.



- Acknowledge and review where necessary, government reports, relevant research and important publications relating to the health and wellbeing of people with learning disabilities.

Advise the Board of the local status in relation to these.



- Support relevant agencies to review their services to ensure they are designed and delivered in a way that meets the health needs and aspirations of people with a learning disability; making reasonable adjustments where necessary.



- Outline work plans and actions for its members and other partners, which may require work to be done through time limited task groups.



- Investigate and report to the Partnership Board on strategic health related issues which fall outside the SAF.



## Membership

The Keeping Healthy Sub Group will be made up of representatives from the following:-



- Self-advocates with a learning disability



- Family carers of people with a learning disability including a member of the Profound Intellectual and Multiple Disabilities Group (PIMD) for example the PIMD Champion



- Lancashire County Council for example the Community Engagement Officer



- Representatives from the Provider Network

Representatives from these

organisations:



- Community Learning Disability Health Teams in Lancashire (Lancashire Care Foundation Trust)

NHS Clinical Commissioners  
The independent collective voice of clinical commissioning groups



- Clinical Commissioning Groups



- NHS England



- Public Health (Lancashire County Council)



- Commissioning Support Unit

Midlands and Lancashire  
Commissioning Support Unit

- React

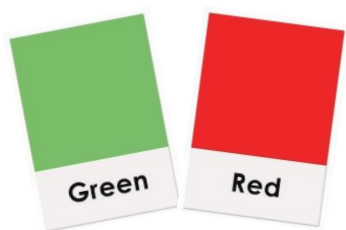


- Hospital Foundation Trusts



The membership of the group will be reviewed annually.





People with a learning disability and family carers will be supported to take part in meetings as equal members of the Board.



## **Meetings and Administration**

Meetings will be run as Positive and Productive meetings and will use red and green cards to support all members to join in.

The Health Sub Group will meet every 2 months.



The chair will ensure that the agenda is circulated in at least two weeks in advance of each meeting.



Meeting notes with actions will be sent out within 2 weeks of each meeting.