



# Lancashire Learning Disability Partnership Board

Held on 20 March 2019 at 10.00 am

Savoy Suite, The Exchange, County Hall, Preston

## Meeting Notes



**Welcome**

### 1. WELCOME AND HOUSEKEEPING

Linda Stewart welcomed everyone to the meeting.



James Hughes told people about the fire procedures and where the toilets were.

## 2. INTRODUCTIONS

### People who came to the meeting

Kiran Banati - Co-Chair / Community Engagement Officer, LCC  
James Hughes - Co-Chair / REACT  
Linda Stewart - Co- Chair /REACT  
Peter Steen - Chair / County Councillor / Member Champion for the Disabled  
Mark Shackleton -REACT  
Paul Dixon – REACT  
Ian Greenwood – SAIL REACT  
Ashley Gibson – Lancashire Police  
Becky Gammon - Brothers of Charity  
Daniel Hall - UFA Brothers of Charity  
Lee Singh – REACT  
Darlene Martin - Brothers of Charity  
Jennie Faun – Partnership Advisor, DWP  
Mariya Ahmed – service user  
Sue Hurst – Linkability  
Sharon Swarbrick – Linkability  
Carole Ward - Blackburn with Darwen LD & APB  
Richard Atherton –Service Manager, LCC  
Ian Weedall, Community Advisor, Advocacy Focus  
Brian Atkin-REACT  
Karla Lapping – Sunnyfield Support  
David Hinchcliffe – Visually Impaired Forum  
Denise Wilkinson – Carer, Visually Impaired Forum  
Kizzy – Lancashire Autism Partnership Board  
Joanne Harrison - LCFT





Amy Niven – Lancashire Libraries  
Mavis Abel – Parent/Carer  
Alison Tupling - Patient Carer  
Ijaz Ahmed - Carer  
Tasneem Dawjee – service user  
Hawabibi Tutla – service user  
S Dawjes - MCA AVR Action Group  
Khadhija Dawjes - MCA AVR Action Group  
Sam – REACT  
Mehrunissa Tutla – Parent carer  
Debs Anderson - SAIL  
Alyson Lam – Minute Taker, LCC

### **3. APOLOGIES**

#### **People who could not come to the meeting.**



Ellen Smith - Commissioning Manager, LCC  
Phil McGrath  
Sue Sharples - U-Night Group  
Lionel Barker  
Christine Farrell  
Rosemary Molyneux - Service Transformation, Blackburn with Darwen  
Natalie Varenjes - REACT / Caritas Care  
Gill Burton - Commissioning Manager, NHS  
Jennifer Lowe - Contracts Manager, LCC  
Charlotte Hammond – Head of Services, LDA & MH, LCC

Mark O'Farrell



Congratulations were given to Sue Sharples: The Winston Churchill Memorial Trust have awarded her a Fellowship to carry out a research project.



#### 4. MINUTES AND ACTIONS FROM THE LAST MEETING HELD 31 JANUARY 2019

A copy of the minutes from the meeting held on 31 January 2019 had previously been sent out. The minutes were agreed



**New Action:** Review of Enablement Service. Charlotte Hammond will feedback information to the LDPB in July 2019.



**New Action:** Task and Finish Group discussions will be reviewed at the next LDPB on 20 March 2019. The group was set up and met on the 19<sup>th</sup> February 2019. The feedback was shared before the LDPB on 20<sup>th</sup> March. Kiran Banati had shared the notes.



**Ongoing Action:** Who are the link nurses based in the hospitals and what is their role?



**Ongoing Action:** The 'Live Well Group' will look at making a Communication Strategy as part of the LDPB Review.



**Some top tips:**

- Use less jargon
- Make any communication clear and concise
- Do not use metaphors
- No abbreviations

**When talking**

- Use clear words
- Be respectful
- Use eye contact
- Speak clearly
- Be direct
- Speak slowly
- Use simple words and sentences
- No use of big words
- Do not be patronising





**Ongoing Action:** Victoria Wilson will continue make sure the LDPB website was up to date after meetings.



**Ongoing Action:** 'Keeping Safe Group' to link in with Trading Standards about Cuckooing. This would also provide a link for the Partnership Board: Ash Gibson from the Police will attend future groups.



## 5. AGENDA FOR TODAY'S MEETING

Kiran Banati reminded people it was agreed at the last meeting this meeting would review the LDPB. She read out the five key items on the Agenda for today:

1. Priorities – agreed by the Task Group.
2. Smart Objectives – This needs more work to make them clearer.
3. Membership.
4. Organisation of the LDPB
5. Ongoing Task group – as a critical friend



## Priorities – agreed by the Task Group

The Task Group met on 19.02.19 and notes had been sent out. The LDPB needed to agree on the things the Task Group had decided were most important. SMART objectives also needed to be set for the LDPB. Once this had been done the LDPB needed to agree the membership to go to this group.



Some people were not happy with the time or location of the Partnership Board meeting. The recommendations will be ongoing. The Task Group will review them to make sure the Board was doing what they should. They will give further recommendations if necessary.



## Aim of the Board

People with a learning disability should have meaningful lives and be given the same opportunities as everyone else.

Commissioning plans, Services and Communities need to listen to the views of people with a learning disability. They also need to listen to their carers and families.

Mavis Abel was worried that people with a learning disability may not be able to understand a lot of the words Kiran was reading out. Mavis said short sentences, short



paragraphs and easy words were needed. Everyone felt the word 'plan' was better than strategy. This was taken on board and Kiran said they would do it better next time. Mavis was still not happy about this.



### **Main Priorities**

- Health
- Housing
- Safety
- Transport
- Benefits
- Relationships
- Family Carers
- LDPB Structure/Refresh the Terms of Reference.
- Develop a communication plan for the LDPB. 6 monthly review.



Becky passed on a message from Sue Sharples who wanted to make sure 'Relationships' was one of the priorities and would not be forgotten.

### **SMART actions for Health – Goals:**

- Increase the uptake of Yearly Health Checks.
- Improve the quality of the Yearly Health Checks
- STOMP – regular medication review.
- How to help people understand the new joined-up Health and Social Care system.
- How to make sure good information and advice is easily available and people are able to understand it.





- Raise awareness of self-care events.
- Women's and Men's Health Groups.
- Inclusive approach to Health screening.
- Mental Health
- LeDer Programme – how do we use the findings to help with planning.

We need to decide how to make these action points clear and how we measure them.

### Housing – Better Outcomes



- Options and choices for people living with families or on their own.
- Maintenance, safety and adaptations.
- Smoke alarms.
- Adaptations for people with sensory and physical disabilities.
- Enablement service.

We need to make the actions and outcomes clearer and decide how we measure them.

### Smart Action for Friends and Relationships (FAR) Group



- Sexual relationships – Providers to offer support and a clear policy was needed.
- More opportunities to socialise in a safe environment.

We need to make the actions and outcomes clearer and decide how we measure them.



### Transport

- How often should travel training be done?
- Quality of the training.
- Do Providers provide enough?
- Do Contracts Department monitor enough?

We need to make the actions and outcomes clearer and decide how we measure them



### Family Carers

- Support.
- To be involved in LDPB or planning.
- Inclusion (hard to reach communities).
- Information.

We need to make the actions and outcomes clearer and decide how we measure them



### Safety

- Safety from scams and frauds.
- Hate Crime – reporting and prevention.
- Terrorism.

We need to make the actions and outcomes clearer and decide how we measure them



## Benefits

- People with a learning disability should have enough information about the benefits and welfare rights they are entitled to.
- There should be more training and paid job opportunities for people with a learning disability to have meaningful lives.

We need to make the actions and outcomes clearer and decide how we measure them



Becky worked on voluntary basis at a café for 2 days a week, but there were problems around the tips staff got. This caused confusion as people did not know where to put the tips. She had brought this up at the Committee meeting.



Darlene Martin said they did not want to affect anyone's benefits. They were looking at new ways to employ people. They also looked at the reasons why people wanted to go to work.



Lee Singh told the meeting he volunteered for the British Heart Foundation where he learned new skills, made new friends and was able to go out and socialise with them.



Jennie Faun (DWP) was arranging a meeting at Preston North End Football Club on 11 April 19. She would be inviting employers to find out what they needed from their workers. She would send out an invite to Kiran who would share it with everyone.



Alison Tupling said her son was learning disabled and autistic. He could not keep a full-time job without full-time support, but employers could not afford to provide this for someone who was learning disabled. She said this was a national problem and when this employment ended it would affect that person's benefits. .



Jenny mentioned 'Access to Work' which was funded by the DWP. This meant a person with a learning disability would have an assessment to find out what they needed to allow them to work. Carol said it was a good programme, but employers needed to want to be part of it.



Ian said it was hard for Local Authorities and private employers to get used to this. He felt it would be good for everybody to know about this. James Hughes agreed it was confusing and could stop people looking for a job.



Carol told the meeting about her work and the group in Blackburn with Darwen. There were 10 areas in Blackburn with Darwen. Carol worked for a charity and had been asked to make a plan for the Learning Disability and Autism Board. This was a big job, but she loved doing it and wanted it to be successful. She said around 30 people came to the Autism Board and everybody was welcome.



Carol said this was about everybody in Blackburn with Darwen who had experience of learning disability or autism. She needed to know what they wanted to happen in the future and she would help them to do this. They have had one meeting and decided on 10 starting points. The first thing was to tell people about the Board and what it did. She spoke to GPs and they wanted to change it and make it better. There was a lot of people she needed to talk to. She wanted to finish it by November 2019.



Carol said the most important thing was that it was everyone's job. A lot of professional people did not understand 'learning disability and autism'. The first step was to make sure everyone understood how people wanted to be treated. She wanted Blackburn with Darwen to be a 'Learning Disability and Autism Friendly Borough.'



A good thing was a lot of the GPs agreed to offer an 'into work' scheme. This meant they would provide supported employment in their surgery. Health Commissioners had been told autism training was being taken up across the whole of Lancashire. This was not true as there were still examples of people not understanding autism, or that it even existed.



Carol said autism training was specialised and 'Autism Initiatives' were the only company providing it. She had been given a date of 10 April 2019 to start the training, but this had not been confirmed yet. Her aim was for everyone to have training about autism.

Kiran thanked Carol for this information.



Break 11:10am – 11:35am



Peter Steen thanked everyone for their time and input today and explained he had to leave early, but Kiran would explain what would be happening for the rest of the meeting.



**Working in Groups:** This was done between 11:35AM -12:30PM.

Kiran asked everyone to get into groups. She asked each group to talk about the following subjects and list their ideas on a large piece of paper:

- Priorities – What will make the biggest difference to the life of people with a learning disability.



- SMART objectives.
- Timeframe
- How do we measure them?

### Structure:

- Membership
- Organisation and Governance
- Terms of reference
- Communication plan.
- How often the meetings should happen.
- Time of Meetings
- Location of Meetings



12:30pm: A person from each group fed back their views to the meeting.

Kiran kept each piece of paper so that she could make a note everyone's views and ideas.



The meeting finished at 1:10pm.

### **DATE AND TIME OF NEXT MEETING**



16 May 2019

9.45 am for a 10.00am start - until 1.00 pm  
Venue is yet to be decided.



### **To Listen to the Minutes**

If anyone wants documents and minutes of meetings read aloud the **Adobe reader** has this built in so individuals can read the minutes. People who have paid support may need staff to set this up with them. You can see how to set it up using this you tube video:  
<https://www.youtube.com/watch?v=ET0ohmYui3Q>