



Lancashire Learning Disability Partnership Board

held on 31 January 2019 at 10.00 am

Committee Room C, County Hall, Preston

Meeting Notes

INTRODUCTIONS

People who came to the meeting



Kiran Banati - Co-Chair / Community Engagement Officer, LCC

James Hughes - Co-Chair / REACT

Peter Steen - Co-Chair / County Councillor / Member Champion for the Disabled
Mark Shackleton

Ellen Smith - Commissioning Manager, LCC

Gill Burton - Commissioning Manager, NHS

Gill Collins – Quality Manager, Enablement, LCC

Steve Whelan – County Disability Manager, LCC

Brian Pemberton – Finance Officer, LCC

Charlotte Hammond – Head of Services, LDA & MH, LCC

Rosemary Trustam - Preston LD Forum

Natalie Varenjes - REACT / Caritas Care





Linda Stewart - REACT
Dawn Drury - Employment Officer, LCC
Alison Tupling - Patient Carer
Paul Daly - Shared Approach
Carole Ward - Blackburn with Darwen LD & APB
Vanessa Shaw - LTHTR Chorley and Preston Hospital
Yunus Mogra - North West Ambulance Service
S Dawjes - MCA AVR Action Group
Khadijha Dawjes - MCA AVR Action Group
Nick Colledge - Healthwatch Lancashire
Jen Lowe - Contracts Manager, LCC
Joanne Harrison - Equality and Diversity Facilitator, NHS
Debs Anderson - SAIL
Rosemary Molyneux - Service Transformation, Blackburn with Darwen
Stephen Haywood - U-Night Group / REACT
Sue Sharples - U-Night Group
Daniel Hall - UFA Brothers of Charity
Darlene Martin - Brothers of Charity
Becky Gammon - Brothers of Charity
Paul Dixon – REACT
Mariya Ahmed – REACT
Tasneem Dawjee – REACT
Hawabibi Tutla – Volunteer at Preston Muslim Forum
David Hinchliffe –
Denise Wilkinson - Carer
Lee Singh - REACT
Lesley Webster – Minute Taker, LCC





1. WELCOME AND HOUSEKEEPING

Everyone was welcomed to the meeting.

The red and green cards were explained.



Hello

2. INTRODUCTIONS

Everyone said who they were and which organisation they were from.

A special welcome was given to County Councillor Peter Steen who was to be the new Chairman.

Peter explained that he was not an expert in the field of learning disability but that he would be attending the meetings as an independent chairman. All groups could feed through him and he could arbitrate between groups. Peter said that he hoped that the meetings would be **SMART**:-

- **Sustainable** – whatever is said they can do.
- **Measurable** – they had to be able to measure what they do.
- **Achievable** – they had to be able to achieve what they put forward.
- **Realistic** – they had to be realistic in their aims.

- Timely – there had to be time limits on any requests made.

3. APOLOGIES

Apologies were given for the people who could not come to the meeting.

The meeting was advised that Pat Affleck, who had worked for Integrate for a long time, had passed away over the weekend. A minute's silence was observed. Her hard work within the LD community and great support she provided to some of the members of the LDPB was mentioned in her memory. Pat was a committed member of the Partnership Board. Pat organised the events for Learning Disability Week but never wanted to take any of the glory for this. She also undertook some work for the Friends and Relationships Group. A card had been taken to Pat by Rose to thank her for the work she had undertaken for the Preston Forum.

4. MINUTES FROM THE LAST MEETING HELD 12 NOVEMBER 2018

A copy of the minutes from the meeting held on 12 November 2018 had previously been sent out.

The minutes were agreed.

ACTIONS OUTSTANDING

Ongoing Action: James Hughes to send information about the PIMD Group to





Charlotte Hammond. A social worker representative was needed.

Action completed.

James had sent the information to Charlotte Hammond who had sent this out to the teams and it was hoped they would have a senior social worker on the group

Ongoing Action: The Health Subgroup to contact the Health Trusts in Lancashire and obtain information. Who are the link nurses based in the hospitals and what is their role. To find out what information was available in an accessible form about the link nurses.



Joanna Harrison was to report back and she was present at the meeting along with another representative from the CCG.

Question – the names of the link nurses were requested and it was agreed that this would to be looked into.

Ongoing Action: The new Autism Commissioning Manager and Clinical Lead for Lancashire and South Cumbria Learning Disability to be invited to the Partnership Board.

Action completed, Gill Burton will be attending future meetings.

Ongoing Action: The Diversity Group to look at a communication strategy.

James Hughes advised that the Live well Group would be looking at this now. They had put together some top tips which they would send out to everyone.



Question – Charlotte Hammond referred to the communication strategy and said that she thought this was about communicating a particular thing so she was confused about this.

Answer – James Hughes said that he thought it was about the Partnership Board and how they should communicate in the meeting and get their message out.

Action: it was agreed that an overall Communications Strategy for the Partnership Board was needed and that this would be looked at as part of the overall review of the Partnership Board.

Ongoing Action: Victoria Wilson to ensure that the LDPB website was up to date.

This is an ongoing action for Victoria who would continue to update the LDPB website after meetings.

Ongoing Action: Ellen to ask Victoria Wilson to send out information about the Safety in Town scheme to all links, including the Contracts Team and Charlotte Hammond's team.

Action completed.

Ongoing Action: Keeping Safe Group to link in with the Trading Standards with respect to Cuckooing, which would provide a link for the Partnership Board.

Ash Gibson, South Division Vulnerability Hub, attended the group and they discussed

various scams and how to report a hate crime. Ash was to attend the LDPB.

James Hughes explained to the meeting what 'Cuckooing' was and advised that Ash Gibson was regularly attending their Keep Safe Group.

Charlotte Hammond referred to cuckooing and said that it was a big issue and a serious issue for a number of vulnerable people so they needed to make sure that people were able to identify this.

Action: Sue Sharples to provide Julie Dockerty and Jon Blackburn with information about Friends and Relationships to be included in the Preferred Provider Scheme.

Action completed.

Sue Sharples advised that the sex and relationship guidance was with the care quality commission editorial team and should be published in February 2019. When it was ready she would make sure it was sent out to everyone.

New Action: Sue Sharples and Charlotte Hammond to meet to discuss Meet n Match

Action completed.

Sue met with Charlotte and the LD Team Managers just before Christmas. They have developed a plan of awareness raising and education amongst the social work teams and are hopeful that this will lead to a more proactive approach to the support and development of relationships in Lancashire. Sue explained that they had wanted to get

social workers interested which they were now so they had succeeded.

People First Group.

Action completed.

It was reported that there were now enough groups in the East, now that the People First Group had stopped.

5. OVERVIEW OF TODAY'S AGENDA AND AIMS OF THE MEETING



- Enablement Team
- Charges for Non-Residential Care – Brian Pemberton
- Safety in Relationships – How can we keep safe and positive relationships.
- Review of LDPB – Group discussion
- Any Other Business
- Date and Time of Next Meeting – 20 March 2019 at 10.00am at County Hall



ENABLEMENT TEAM

Steve Whelan and Gill Collins gave a presentation on the Enablement Service. **Steve Whelan** explained that LCC undertook a county review which found that there were a large number of people with learning disabilities, who would benefit from enablement support. This involved support workers visiting homes and training people in new skills to make them more independent. This may mean that they do not need as much support from providers or from family carers. This may sometimes mean a saving in the cost of a person's support.



LCC agreed to fund the Enablement service and this had been up and running since June 2018. They were working with providers and families and up to now had worked with approximately 130 people and seen some positive and really promising outcomes. The Enablement Service allowed people to increase their independence and not be reliant on others.

Question – what if someone did not have a PA?

Answer – the Enablement Service would still work with the person.



Steve Whelan added that it was a county wide service and the main route in in terms of a referral was via a social worker following a social work assessment which had identified that the person had the ability to undertake a new skill. They were fully aware of the pressures that the social workers were under and if a person was not due for a review but they knew of a person that may benefit from the service then they would try to get a referral into the service.

Question – what if a person did not have a social worker and wanted the help of the service?



Answer – this person should contact the service who would look at each individual case.

Question – If a person was in a supported living accommodation but needed help, would the service help with different skills?

Answer – the service would work jointly with other providers and look at how they could work together to gain the best possible outcome.

Question – can people self-refer?

Answer - ideally a person would need to be referred by a social worker or be in the receipt of a package of care. LCC undertook a review of all those with a learning disability who had an existing package of care and it recognised that some of these people could gain some independence so it was this group of people that the scheme intended to work with. The results so far showed they had achieved some positive outcomes and there was less reliance on staffing and increased independence.

A discussion arose around the service helping people who were not already supported by social care providers. The Enablement team has been set up to work with people who already have support but working with people without support could potentially be considered for the future.



Charlotte Hammond spoke about people losing skills they had because of the package of care that had been arranged which meant that they were not as independent as they could be; LCC does not want to be over supporting people and people losing skills they had because of the package of care that had been arranged. They had to consider not

over supporting people.



Question – Vanessa Shaw the lead practice nurse LTH asked if they could link into the service as they already had a number of groups for people who may be struggling with some areas of their health, e.g. diabetes. There were a few areas that they were looking at in Health. Easy read documents for patients were available.

Answer – Steve Whelan said that he welcomed this and asked that they contact Gill to arrange a meeting to discuss this further.

Question – Sue Sharples commented on how enabling people was what providers should be doing. Things had drifted but it was essential that people with a learning disability had more teaching and this teaching had to continue or they would lose the skills. What were they doing to ensure providers had those skills?

Answer – Steve Whelan said that Sue Sharples was right and they were not saying that providers were not playing their part in this. All providers were engaged in the understanding of the Enablement Service and there was a massive emphasis on the Enablement Service liaising with providers. They looked at it as a rethink of the support that was provided and enhancing and firming up that support.

Charlotte Hammond reported that LCC were looking at quality monitoring through contract management team and expecting support workers to be enablers. When looking at quality framework and quality monitoring, if they could see that a person's life was getting "smaller", they would be asking questions. Some of the providers were worried about losing care hours but they wanted providers to support people to be independent and this is how they would get more business. Sometimes a provider would tell them that a person no longer needed supporting in doing a task.



Steve Whelan reported that their service had had more of a positive response than a negative one from providers and they had really worked with them.

Question – would the service link into those people with a visual impairment and ROVI services?

Answer – the Enablement Service would work with anyone that would benefit from their service, who has a learning disability.

Question – it was commented on how it was very disappointing that people were not already being helped to be independent and there may be a training issue that needed considering. Social workers needed to understand what was possible.

Answer – Charlotte Hammond advised that LCC had a back log in terms of reviews and social workers were very much dealing with people in crisis which was not the role of the Enablement Service. As part of the Learning Disability and Autism service challenge, about how they improve services, this had meant there would be more resources which would support new houses but also free up some of the capacity in the social work teams as they were currently spending a lot of time finding accommodation for people.

Question – could NHS staff working with learning disability people in the community, refer into the service?

Answer – a referral would need to come through a social worker.

Charlotte Hammond queried that it was unlikely that a person would have a community

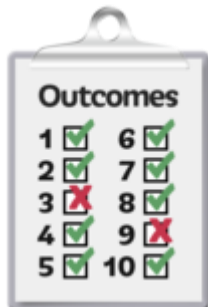


learning disability nurse but not a social worker.

Answer – Steve Whelan said that if there was a specific service user then their health representative should contact the Enablement Service and they could discuss the case further.

Question – For someone who was in hospital and being discharged, could they be referred into the scheme? There were a lot of people who did not have a social worker and when referring in for a social worker it was not always being accepted; this included people with a learning disability and autism. If they were able to refer to the Enablement Service they would not need to refer into the Social Work Team.

Answer – Steve Whelan said they needed to have a chat outside of the meeting about this issue and advised health staff to contact their service.



Charlotte Hammond referred to a link between the Learning Disability Community Team and the Enablement Service and how they could possibly work together. Currently there were issues with their processes that were causing problems and they needed to creatively look at these.

Question – could the outcomes that the Enablement Service has achieved after 12 months be shared with the LD Partnership Board?

Answer – Steve Whelan advised that the service provision was currently reviewed every month and information fed back to Charlotte Hammond. Charlotte advised that they would feedback some information to the LDPB in July 2019 at the end of the service's first year.



Question – could the Ambulance Service feed into the service?

Answer – Charlotte Hammond said that they needed to look at how they worked with their Health partners.

Question – How was the service being funded?

Answer – the Enablement Service was funded by LCC.

The email address for the team would be circulated should anyone want to contact them.

CHARGES FOR NON RESIDENTIAL CARE

Brian Pemberton provided some information around financial assessments that were undertaken for people who received care in their home or in supported tenancies. The information does not apply to people who are in residential care.



Question – a service user referred to how they had been in receipt of social care since 2011 / 12 and they had an assessment at the beginning of 2017 but heard nothing then all of a sudden from August 2017 they were suddenly hit with a charge. They wanted to know why there was a delay.

Answer – Brian Pemberton said that he could not comment on individual cases but would take the details and look into this and arrange for someone to go over the calculations.



Brian explained about how the assessments were undertaken and how benefits increasing would affect charges and how services could not be provided free of charge.

Question – could the Employment Team and the Enablement Team work together with the Finance Team?

Answer – Brian Pemberton advised that when a person was assessed referrals to other services would be made if they thought this would help the person. It was their role to visit and assess the person and they would also undertake a benefits review and if there were any budgeting issues or safeguarding concerns they would link into social care.

Question – Sue Sharples asked, if someone who was paying the local authority but some of their need was not met, could they count private funding as an allowable charge.

Answer – Brian Pemberton explained that as long as it was a realistic charge and receipts provided then they would take this into account.

Question – Sue Sharples asked about an easy read version of what the assessment involved as it was a legal requirement.

Answer – Brian Pemberton said that this was something they would look at but he would have an easy read version sent. If alternative versions of the assessment were requested then they would honour this. Kiran has worked with the team to produce an easy-read version of the information.



Question – people needed some clarity about the type of things they could claim and some leaflets on this would help. Would mobility be spoken about?

Answer – Brian Pemberton advised that there were no definitive lists and they just had general guidance. They would have to look at things on an individual basis as some service users had a lot of complex needs. They would make sure their staff, when visiting and undertaking assessments, were thinking about whether they needed some support or a carer with them. There was an appeals process but they were there to help people and the Care Act did allow them some flexibility. Mobility would be disregarded in the assessment.

There were contact details on the presentation so people could contact the team if they had any queries.



SAFETY IN RELATIONSHIPS

Sue Sharples advised that the Friends and Relationships Group had been looking at staying safe in relationships and funding had been provided through the lottery which had helped produce the DVD which was to be shown.

Rebecca Gammon spoke about the DVD which contained scenarios that looked at issues around safer relationships for people with a learning disability which was really important.

The DVD was presented to the group and the feedback was positive.

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REVIEW OF LDPB

Kiran Banati presented some slides and asked that people email her with any views or suggestions in regards to what the priorities / objectives were for the coming year and how they could improve the meeting. These would be discussed at the next meeting. They would also consider the frequency of the meeting, the length of the meeting and the location of the meetings.

It was suggested that this be the only item for the next meeting to be held in March 2019.

Charlotte Hammond referred to how they had six weeks prior to the next meeting and suggested that groups may be get together to discuss the LDPB. She felt that others who had accountability were not necessarily pulling their weight in terms of the sub groups. It was a partnership board and all the stakeholders should be taking part and these people could be invited to attend sub groups if this was possible prior to the next LDPB.



LDPB Blackburn with Darwen – it was reported that this council had a similar problem in terms of time to discuss the board so they set up a Task and Finish Group to look at this. This group would bring together people who wanted to be involved. It was suggested that the LDPB be advertised more widely like in GP surgeries. LDPB Blackburn with Darwen were currently looking at their strategies which could be shared with Lancashire.

Kiran Banati to lead the Task and Finish Group and to arrange a meeting between now and the March Board meeting.



ANY OTHER BUSINESS

James Hughes provided details of the Love and Hate Conference that Caritas were holding on the 12th February 2019 and said that if anyone was interested in attending this then they should contact him and he would book a place for them.



DATE AND TIME OF NEXT MEETING

20 March 2019

9.45 am for a 10.00am start until 1.00 pm

County Hall, Preston



To Listen to the Minutes

If anyone wants documents and minutes of meetings read aloud the **Adobe reader** has this built in so individuals can read the minutes. People who have paid support may need staff to set this up with them. You can see how to set it up using this you tube video: <https://www.youtube.com/watch?v=ET0ohmYui3Q>